



Erasmus+:
Mogućnosti za
predškolski i opći
odgoj i obrazovanje
u osnovnoj i
srednjoj školi

Let's make our school more international: European Project Planning, Design, Management and Funding under Erasmus+

Alcalá de Henares- Madrid, Španjolska, 23.-27.11.2015.g.



U projektu Erasmus+, Agencije za mobilnost i programe EU, 2014./2015., Pomorska škola u Splitu sudjelovala je sa svojim projektom:

"School Sailing Internationally"



Na posljednjem stručnom usvrašavanju, „**Let's make our school more international: European Project Planning, Design, Management and Funding under Erasmus+**“, koje se održalo u Alcali de Henares u studenom 2015.g., sudjelovale su **Ivana Jadrijević**, profesorica engleskog jezika i **Dafne Vlahović**, profesorica ribarsko-nautičke skupine predmeta.



Let's make our school more international: European Project Planning, Design, Management and Funding under Erasmus+

The “European Project Planning” training course is addressed to individuals and organizations who wish to acquire the skills for successfully accessing and managing European funds in the field of culture, education and training.

The objective of the training course is to put European teachers and learning facilitators in the conditions to get familiar and to benefit of the opportunities the European Commission offers to develop learning activities at European level. The course aims to provide participants with specific knowledge, skills, tools and instruments needed to design effective project proposals which enable them to effectively manage a European Project. Participants will be supported to create the conditions, within the group, to start up European partnership networks.

Ovo stručno usavršavanje predviđeno je za pojedince ili organizacije koji žele steći specifična znanja i vještine koje su potrebne za osmišljavanja, prijavu i provedbu europskih projekata, s naglaskom na Erasmus+ KA2 aktivnost – Strateška partnerstva.



Preparation

Before the training, selected participants will be invited to read some material about the European Union. They will also have the opportunity to present their respective views on the training and select priority issues.

Objectives

- Familiarize participants on the EU funding opportunities in the context of the EU financial framework 2014-20 and understand correctly a call of proposal for funding.
- Provide advice and guidance on how to design a proposal for education and plan a successful project so as to exploit available EU funding opportunities
- Provide advice on how to manage contractual procedures effectively with the European Commission when creating an appropriate transnational project partnership.
- Familiarize participants with basic principles in project management, like organising a time plan, monitor the project development, create and deliver project reports.
- Organize and plan the financial and administrative aspects of the project.
- Familiarize participants with successful dissemination/promotion and exploitation principles of European projects.

Methodology

The practical course on European Project Planning helps individuals and organizations increase their efficiency rates on successful projects and create a strong European partnership for future collaboration. Participants will have the way paved for the interpretation of the documents for developing an effective project idea and will work on projects within small groups. Practical simulations will be carried out based on the use of the services, database and documentation by the EU. The pedagogical approach underlining this choice is that the training main objective is to support networking and knowledge sharing among teachers and learning facilitators in Europe and by giving them the opportunity to mutual exchange. At the end of the training course, every group will have produced a first draft of a European project including the application form, the budget, transnational partnership, evaluation and dissemination of their own project.

Follow up

Cervantes Training will support partnerships originated during the training course to develop their project ideas. After training, participants will have the opportunity of keeping in touch via on-line helping them giving birth to a virtual network of professionals. The trainer will also tutor the practical tasks assigned to participants after the course.



- CERVANTES TRAINING -

PROGRAMME

Course: Let's make our school more international: European Project Planning, Design, Management and Funding under Erasmus+ 2014-10

Place: Alcalá de Henares- Madrid-Spain

Day 1: Arrival (evening)

- Welcome- Registration and Hand-out of Material- Ice breaking- Course overview

Day 2: Getting to know each other-Sociocultural activity

Alcalá de Henares Guided Tour: World Heritage Site and Birthplace of Miguel de Cervantes and his Don Quixote "In the footsteps of Cervantes"- Entrance to The Cervantes Birthplace Museum.

Day 3: Erasmus+ Outline

- Participant presentations and sharing of mutual expectations. Team building
- Introduction of European funding programs in the field of education, training and culture.
- How to obtain grants? Searching the right Call of Proposal
- Collection of relevant information for making our school more international

Day 4: From the Idea to the Project Planning Process

- Successful European partnership building
- European Project Life Cycle: From the idea to the final report.
- Developing a school policy plan

Day 5: How to draft a successful project

- Finding and analyzing the information on project development
- Elaboration of the project idea: Aims and objectives.
- Quality issues related to project planning: reporting activities and methodologies
- Creating intellectual output
- Elaboration of the project presentation document

Optional Activity: "Tapas with don Quixote and Sancho". (At own expenses)

Day 6: Financial and Administrative Tasks of the project

- Analysis of the project budget.
- Eligibility of expenditures
- Development of the financial plan: Project costs and balanced budget creation
- How to disseminate projects
- Monitor of the project: evaluation
- Creation of the project presentation document

Day 7: Project Presentations

- Project presentations
- Open discussion to clarify doubts, answer queries and assist participants
- Final discussion and conclusion
- Course Evaluation
- Certificates
- Farewell (before lunch time)

Madrid





Application Form
Call: 2014
KA2 - Cooperation and Innovation for Good Practices

To whom will you disseminate the project results inside and outside your organisation? Please define in particular your target audience(s) at local/regional/national/EU level and motivate your choice.

Who will be responsible for the dissemination activities within your partnership and which specific expertise has it in this area? How many resources will you make available to allow for the proper implementation of your dissemination plans?

What kind of dissemination activities do you intend to carry out (relevance) and through which channels?

How will you ensure that the project's results will remain accessible and/or will be used by others?



Alcalá de Henares, Madrid

Rad na virtualnom
KA2 projektu





Rad na virtualnom KA2 projektu





Novo prijateljstvo,
novo partnerstvo
i buduća suradnja

Vesna i Sofija, kolegice iz gimnazije u Skopju



AGENCIJA ZA
MOBILNOST I
PROGRAME EU

